



www.step1.ac

APM

Step One's Academic Portfolio Management

What is Academic Portfolio Management?

APM is an interactive on line portal for students and school staff to manage all aspects of academic progress and preparation for post school aspirations.

APM provides students with a tool to access, store and comment on essential sources of information on further education and occupations in the countries of their choice.

APM enables students to store and reflect on their internal and external tests, final examinations, Step One test results, essays, projects and report cards.

APM provides the facility for students to prepare their transcripts and personal statements for college or university admission.

Staff and faculty will be able to review progress made by each student, add comments and reflections, encourage and guide on current academic activities and every aspect of a student's preparation for leaving school.



What students will gain

- a modern and easy tool to keep themselves organised
- an overview of all their work and results
- relevant, up to date sources of information to download for their future steps
- the reassurance that they are not overlooking anything
- reassurance that school staff & faculty are following their progress
- the **guarantee** that they cannot lose vital information

What school staff will gain

- the reassurance that students are organised
- a fast and easy tool to keep track of their progress
- the saving of time on following students' progress
- the reassurance that students are provided with proper and sufficient information
- a facility that encourages students to reflect on their progress and educational choices



What it embraces

Class Portfolio

- personal project
- school results
- subject portfolios
- essays
- CAS reports
- Progress reflections

Personal Portfolio

- Prospero & MindWise reports
- Time Out report
- En-Route university ideas guide
- other significant information or websites

Career Portfolio

- Euro/InterQuest Reports
- Vocational & university website addresses
- university requirements
- interviews with existing students
- commentary on university visits
- job descriptions & career researches
- other reports
- CV or resume
- personal statement
- testimonials
- internship reports

Other Facilities

Message Board
Interactive message facility:

- students to guidance department
- students to students
- guidance department to individual students or to whole groups

Career Companion

- access site to 1000s of researched & reviewed websites
- notebook facility integrated within portfolios

APM is the solution for students and guidance staff to the growing academic need to organise, store and retrieve important data in a complete single electronic portal.

An example page from our APM website:

Visit <http://step1apm.iwink.nl/demoschool> to try the APM website for yourself

Academic Portfolio Management

portolio

counsellors

enroute

mindwise

prospero

timeout

euroquest

messageboard



logout >> Simon Ashford

Isabella Sanchez portolio

- » class portfolio
- » career portfolio
 - reports
 - documents
 - career website addresses
 - university college applications
 - university information
 - testimonials
- » personal portfolio

university information

url	comment	
http://www.ucas.com	College search UK	-
http://www.lesroches.edu/les_roches_bluche/en/en-en/index.cfm	Hotel Management Les Roches in Switzerland	-
http://www.ukcoursefinder.co.uk	click power search - courses and colleges	-
http://www.cam.ac.uk/admissions/undergraduate	Cambridge admission prospectus	-
http://www.timesonline.co.uk	UK university ranking	-
http://www.admissions.ox.ac.uk/apply	Oxford admission prospectus	-
http://www.Australian-Universities.com	Australian university links	-
http://www.drama.ac.uk	Drama courses in the UK	-
http://www.buzzle.com/chapter/education	Universities South America	-

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